

IN THE UNITED STATES DISTRICT COURT  
FOR THE EASTERN DISTRICT OF PENNSYLVANIA

EVELYN ZAFRANY, et al  
V.

Civil Action No. 19-3041 JFL

MARCELLA J. BARGANZ

TELEPHONIC SETTLEMENT/STATUS CONFERENCE SCHEDULING ORDER

Please be advised that a telephonic settlement/status conference in the above-captioned case will be held on **TUESDAY, NOVEMBER 26, 2019**, at **2:30 PM** before the Honorable Henry S. Perkin, United States Magistrate Judge.

The Court directs JENNIFER A. SANTIAGO, ESQ. to initiate the call to all parties involved. Conference call contact number is **610-434-3823**.

COUNSEL ARE DIRECTED TO BE AVAILABLE BY TELEPHONE ON THE TIME STATED ABOVE. FAILURE TO COMPLY WITH THIS ORDER WILL RESULT IN THE IMPOSITION OF SANCTION.

**CONTINUANCE REQUESTS SHOULD BE MADE WITHIN FOURTEEN (14) DAYS OF RECEIPT OF THIS NOTICE. CONTINUANCE REQUESTS WILL ONLY BE GRANTED FOR THE MOST COMPELLING REASONS. PLEASE SEE JUDGE PERKIN'S SETTLEMENT PROCEDURES AT [www.paed.uscourts.gov](http://www.paed.uscourts.gov).**

**ANY REQUESTS FOR A CONTINUANCE MUST BE EMAILED TO THE CHAMBERS EMAIL ADDRESS:** [Chambers\\_of\\_Judge\\_Henry\\_S\\_Perkin@paed.uscourts.gov](mailto:Chambers_of_Judge_Henry_S_Perkin@paed.uscourts.gov).

Counsel are further directed to provide a Conference Summary to Chambers, by Email (**IN WORD PERFECT OR MICROSOFT WORD FORMAT ONLY**) on or before **MONDAY, NOVEMBER 18, 2019, NOON. FAILURE TO SUBMIT COUNSEL'S SUMMARY WITHIN THE TIME SET FORTH IN THIS ORDER MAY RESULT IN SANCTIONS.**

The Email address is: [Chambers\\_of\\_Judge\\_Henry\\_S\\_Perkin@paed.uscourts.gov](mailto:Chambers_of_Judge_Henry_S_Perkin@paed.uscourts.gov).

The Conference Summary and Case Synopsis shall include:

1. The caption of the case
2. Whether case is a jury or nonjury trial
3. The trial counsel's name, address, phone number **PLUS CELL PHONE NUMBER**, fax number and client name
4. Identify any pending motions
5. Any other relevant matters

6. All prior demands and offers.
- \* 7. A case synopsis, **limited to two pages**, which shall be in **Microsoft Word** or **Wordperfect** Format
8. Should all parties so agree, they may consent to permit the court to have exparte communication with counsel by sending the attached form to chambers by fax/or email, along with their Summary, as soon as possible.

BY THE COURT:  
ATTEST

/ss/ CARLENE L. KOHUT  
DEPUTY CLERK TO HENRY S. PERKIN, USMJ  
FOR INFORMATION CONTACT CHAMBERS  
Phone: 610-434-3823  
FAX: 610-434-5152

Date: October 31, 2019

**\* WORDPERFECT OR MICROSOFT WORD FORMAT**

IN THE UNITED STATES DISTRICT COURT  
FOR THE EASTERN DISTRICT OF PENNSYLVANIA

Plaintiff

Civil Action No.

v.

Defendant

CONSENT TO HAVE EX PARTE COMMUNICATION  
WITH UNITED STATES MAGISTRATE JUDGE

Counsel for the parties to the above-captioned civil proceeding hereby consent to ex parte communication with the United States Magistrate Judge Henry S. Perkin for the purpose of assisting with settlement matters in the above-captioned case.

The undersigned represent all counsel in the above-captioned civil proceeding.

DATED:

(Attorneys)

(Representing)